Located 2 minutes from I-79, Exit 121 - Mercer PA

Free Parking - Free Admission

Saturday, September 11, 2027
9 AM to 4 PM

48th Annual

Lake Latonka Fall Festival

www.lakelatonkafallfestival.com

Vendor Guidelines & General Information

1	**Vendors**	Must furnish their own display equipment, tents, tables, chairs, and monies for making change. Demonstrations are encouraged.		With your consent, vendor contact information (e-mail/website) will appear on **our** website **FREE of charge for approximately 10 months!**	
2	**Fees and Space Size**	Inside	$80.00 plus donation to the Vendor Chinese Auction	8' x 8' except as noted on festival map, you bring extension cords	Length/width of your display is not to exceed the designated boundaries of your booth space.
		Outside	$60.00 plus donation to the Vendor Chinese Auction	12' x 12' **No electricity available outside**	
3	**DEADLINE**	**Application must be postmarked by July 31st. If postmarked between Aug 1 through Aug 15th There will be a $30 late fee. No applications accepted after August 15, 2025. No Exceptions**			
4	**Space Location**	You will be notified of your exhibit location approximately 2 weeks prior to the Festival date, unless there is a conflict accommodating your request. **The 2026 vendors will be able to get their same spaces if registered by February 28, 2027. No exceptions**.			
5	**Applications**	Applications will be accepted on a first-come, first-served basis. **Direct sales vendors may be limited to one vendor per company. Businesses selling similar products may be limited to two vendors per product type.** Acceptance of fair exhibitors, materials & products is at the sole discretion of the Lake Latonka Fall Festival Committee. Please provide accurate description of merchandise to be sold. **Applications WILL BE RETURNED if this area is not completed**			
6	**Set-up times**	**Friday:** 5 - 7:00 pm - Lake Latonka and sponsoring clubs are not responsible for any exhibit booth structure or items left in your exhibit booth overnight. **Saturday morning:** 7 - 8:30 am Check in at Vendor Check-in and hand in Chinese Auction item BEFORE setup. **You cannot set up until you have turned in your auction item** **Please do not drive in the foot-traffic area. You will be permitted to park near your space while unloading/loading only. Vehicles must be moved to the parking lot by 8:30 a.m. for safety reasons.**			
7	**Not Permitted**	Distribution of empty balloons, squirt guns, snap caps or cap guns is not permitted. These items have been known to create safety and maintenance problems for others.			
		Food sales are not permitted without written consent from the LLFF Chairperson (see below).			
		Raffle tickets can be sold **inside** your booth only. Individuals from your booth are **not** permitted to roam the grounds to pass out information or items.			
8	**Vendor Chinese Auction**	Every Vendor must donate an item(s) for the Chinese Auction. **Bring your donated item at the vendor check in table when you check in**. **You cannot set up until you have turned in your auction item**			
9	**Information Booth**	Announcements from the Information Booth will be limited to public service information, emergency use, and the Fall Festival raffle. Please post your advertising and winners at your own booth.			
10	**Housekeeping**	Please keep your booth area neat and clean. **You must take your large trash with you**. Boxes left behind will result in your application being declined the next year.			
11	**Hours**	The festival will officially open for activities at 9 AM and end at 4 PM. **Do not pack up your booth before 4 PM. If packed up before 4, the vendor will not be asked to return. Inside vendors must be out by 6pm.** **For safety reasons**, no vehicles will be allowed in any foot-traffic areas until 4:30.			
12	**Food**	Food vendors are located throughout the festival. Lines may be long, so please plan ahead of pack lunch			
13	**Refund Policy**	Registration fees will not be refunded. No refunds due to weather-related issues.			
14	**Vendor Check- In**	When you arrive, Check in first, and bring your Chinese Auction item(s) to the vendor check-in table.			
15	**Release (Waiver Form)**	Vendors release sponsor from any/all injury, liability, loss or damage that may occur to property or self while on the premises. Your signature on the waiver is an agreement to this statement.			
16	**Directions & Address**	From Mercer: Take Rt. 62 North approx 6 miles; turn left on North Cottage Road (by State Police) From I-79 - Exit 121, Rt. 62 South towards Mercer, travel approx ½ mile, turn right on North Cottage	→	Travel ½ mile on North Cottage Road. Latonka entrance is on left. Follow signs to festival.	**Barn Address:** 201 Kutenai Trail **Community Room:** 420 Latonka Drive, **Mercer, Pa, 16137**

For more information -- contact Vendor Relations Chairperson
With the contact form at www.lakelatonkafallfestival.com

Revised 8/22/2026